

Sandip Foundation's
Sandip Institute of Engineering & Management
At Post : Mahiravani, Trimbak Road, Nashik – 422 213

Ref: SIEM/IQAC/20-21


Date:10/08/2020

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) members of Sandip Institute of Engineering and Management, Nashik, is planned on **14th August, 2020 at 12:15 pm** at Principal Board Room. All members of IQAC are requested to attend the meeting.

The Agenda for the meeting is as follows:

1. Planning for effective online academic activities
2. Interaction of students with Industry personalities.
3. Review of documentary compliances
4. Strengthening student support system
5. Discussion about faculty up gradation.


Prof. (Dr.) L. K. Toke

IQAC Coordinator




Prof. (Dr.) D. P. Patil

Principal

PRINCIPAL

Sandip Institute of Engineering & Management
Mahiravani, Nashik - 422 213.

Copy to:

1. Governing Body
2. College Development Cell
3. IQAC Members
4. All Heads of Department
5. Dean Academic
6. Office Superintendent



Sandip Foundation's
Sandip Institute of Engineering & Management
At Post : Mahiravani, Trimbak Road, Nashik – 422 213

RefNo.SIEM/IQAC/20-21Date:14.08.2020

MINUTES OF MEETING

IOAC Meeting Dated 14.08.2020

A meeting was held on 14.08.2020 at 12.15 pm in principal board room of the institute. Following members of IQAC were present:

Prof. (Dr.) D.P. Patil	Prof. R. K. Jha
Prof. (Dr.) L. K. Toke	Prof. M. V. Korade
Prof. Pramod Karole	Prof. S. B. Bhamare
Prof. N. L. Bhirud	Mr. D. B. Wadtele
Prof. (Dr.) G. N. Shelke	Prof. K.T.Phalak
Prof. (Dr.) S. P. Ahirrao	Prof. M. K.Sangole
Prof. K. L. Bidkar	Mr. Kiran Jadhav
Prof. (Dr.) A.S. Dube	Mr. Sanket Chavan

The Meeting got initiated welcoming address by IQAC coordinator and during the discussion following points were worth mentioning:


- 1. Review of work in progress:** A review of ongoing activities related to academics and student progress was discussed keeping in view of the impacts of Covid-19 pandemic.
- 2. Planning for Effective Online Academic Activities:** The members strived on strengthening the academics to maintain the learning momentum through all possible online tools. Members also suggested the use of Google Classrooms, Online exams tools, and other for student assessment. Also Recorded lectures can be shared to improve the dissemination of knowledge to those who may not have a consistent internet connection.
- 3. Interaction of students with Industrial People:** Members have shown some concerns over the disconnection between students and Industrial activities due to lockdown. To support this, members suggested increasing the online guest lectures from eminent industrial experts.
- 4. Review of Documentary compliances:** During discussion of boosting academics, it is decided that all faculty should maintain course files as done every year, with additional online materials for sharing with students.
- 5. Strengthening student support system:** One important points discussed in the meeting was "How to motivate and encourage the students" as they are suffering from this academic huddle.

It was suggested to increase Alumni interactions and share their success stories. As Alumni belong to same fraternity, this gives a greater confidence to students.

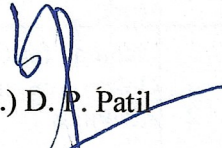
6. **Discussion about faculty up gradation:** Dean Academics raised a concern for training the teachers to cope up with the new era of online teaching, along with knowledge up-gradation. It was decided to instruct every faculty to dedicate time for completing online learning courses related to their requirements.

The meeting ended at 3.00 pm with vote of thanks by Dr. L. K. Toke, IQAC Coordinator.

Minutes Approved by


Prof. (Dr.) L. K. Toke
IQAC Coordinator




Prof. (Dr.) D. P. Patil
Principal

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Ref: SIEM/IQAC/20-21

Date: 21/09/2020

Action Taken and Compliance Report
(Meeting of IQAC dated 14th August, 2020 Semester I – 2020-21)

Item No.	Item	Actionable point	Responsible Persons	Compliance
1	Review of ongoing work	Review taken	IQAC members	Partially done
2	Planning for Effective Online Academic Activities	Online Lectures Google Classroom Online MCQ practice Recorded Lectures	All Heads	Work practiced successfully
3	Interaction of students with Industrial People through Online mode	To conduct of workshops, seminar and value added courses	All heads	Work in progress
4	Review of Documentary compliances	Verification of Course file and e-content developed	Dean Academics and All heads	Verified individually for all faculty members
5	Strengthening student support system	To increase Alumni interactions	Alumni Coordinator	Work initiated successfully
6	Online Examination	Discussion in Tutor meet Online MCQ practice	All Heads	Work completed successfully
6	Faculty up gradation	NPTEL, Coursera courses Paper publications	All Heads	Work completed successfully


Prof. (Dr.) L. K. Toke

IQAC Coordinator




Prof. (Dr.) D. P. Patil

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Ref. No..SIEM/IQAC/20-21

Date: 30/03/2021


NOTICE

NOTICE OF IQAC MEETING

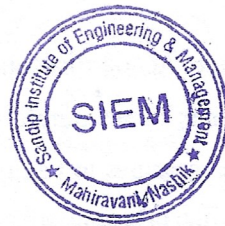
The meeting of Internal Quality Assurance Cell (IQAC) members of Sandip Institute of Engineering and Management, Nasik, will be held on **5th April, 2021 at 3:00 pm** in Principal Board Room. All members of IQAC are requested to attend the meeting.

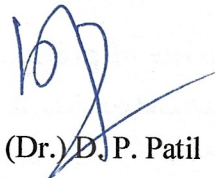
The Agenda of meeting is as follows:

1. Review of previous meeting
2. Ongoing academics activities
3. Develop guidelines for post Covid Work situations
4. Review of exam conductions
5. Alumni meet
6. Co-curricular activities and extra-curricular activities.


Prof. (Dr.) L. K. Toke

IQAC Coordinator




Prof. (Dr.) D. P. Patil

Principal

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1. Governing Body
2. College Development Cell
3. Dean Research
4. Heads of Department
5. Dean -Academic
6. Office Superintendent



Sandip Foundation's
Sandip Institute of Engineering & Management
At Post : Mahiravani, Trimbak Road, Nashik – 422 213

Ref.No.SIEM/IQAC/20-21Date:05/04/2021

MINUTES OF MEETING

IQAC Meeting Dated 05April, 2020

A meeting was held on 05/04/2021 at 3.00 pm in meeting room. Following members of IQAC were present:

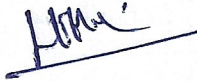
Prof. (Dr.) D.P. Patil	Prof. R. K. Jha
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Prof. (Dr.) A.S. Dube	Mr. Sanket Chavan

Meeting started with welcome to all members by Dr. L. K. Toke, IQAC coordinator and following points were discussed:

- 1. Review of previous meeting:** A review of previous meeting held on 14th August, 2020 was taken and confirmed.
- 2. Ongoing Academics activities:** Dean Academics informed the members about the measures taken and shared the outcomes of academic development. It is suggested that department should plan in advance for the measures to be implemented for continuous evaluation through assignments and indirect methods like presentation, group discussion.
- 3. Develop guidelines for post Covid Work situations:** As phase-2 of Covid pandemic in ongoing, it was emphasized by Principal Sir to plan up a post Covid work culture as report suggests the chances of a 3rd stage pandemic. The guidelines must be placed in order to avoid loss of work for both students and faculties.
- 4. Review of Exam conductions:** Each head of department shared their experience with online exam conductions and issues faced herewith. It was decided to increase online exam practices in the form of assignments to increase student confidence. Also, exam related information will be shared with students' on-high priority basis.

5. **Alumni Meet:** In an order issued by Principal, each department must arrange Alumni meet with the objective of taking views of their well-being and career progress.
6. **Co-curricular activities and extracurricular activities:** Members suggested conduction of online extracurricular activities for the purpose of student motivation and increasing the activeness among students.

The meeting ended at 5.00 pm with vote of thanks by Dr. L. K. Toke, IQAC Coordinator



Prof. (Dr.) L. K. Toke

IQAC Coordinator



Prof. (Dr.) D. P. Patil

Principal

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4. IQAC Members
5. All, Heads of Department
6. Dean, Academic
7. Office Superintendent


Ref:SIEM/IQAC/20-21

Date: 28/06/2021

Action Taken and Compliance Report

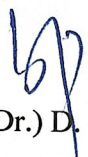
(Meeting of IQAC dated 5th April, 2020 Semester II -2020-21)

Item No.	Item Name	Actionable points	Responsible Person's	Compliance
1	Review of previous meeting	Review stake holders feedback	IQAC members	Partially Done
2	Ongoing Academics activities	MCQ practice Assignments Assessment	All Heads	Done
3	Develop guidelines for post Covid Work situations	Covid Work system	Dean Admin and Heads	Done
4	Review of Exam conductions	Exam notices Exam practice Tutor Interactions	All Heads	Done
5	Alumni Meet	Alumni meet at each department	Alumni coordinators	Done
6	Co-curricular activities and Extra-curricular activities.	To arrange Co-curricular Activities and Extracurricular Activities	Student Association coordinators	Done


Prof. (Dr.) L. K. Toke

IQAC Coordinator




Prof. (Dr.) D. P. Patil

Principal

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