

**NOTICE**  
**NOTICE OF IOAC MEETING**

A meeting of Internal Quality Assurance Cell (IQAC) members of Sandip Institute of Engineering and Management, Nashik will be held on 11<sup>th</sup> Jan, 2019 at 2:00 pm in Principal Board Room. All members of IQAC are requested to attend the meeting.

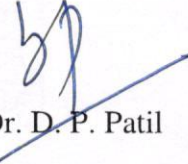
The Agenda of meeting is as follows:

1. Review of previous meeting
2. Stakeholder feedback.
3. Continuous Internal Evaluation
4. Research paper Publication
5. Faculty Quality Improvement and assessment.
6. Academic review by IQAC



Dr. A. B. Saner

(IQAC Coordinator)



Dr. D. P. Patil

Principal

**Copy to:**

1. Governing Body
2. College Development Cell
3. Campus director.
4. Dean Research
5. All Heads of Department
6. Dean Academic
7. Office Superintendent



**MINITUES OF MEETING**

**IQAC Meeting Dated 11<sup>th</sup> Jan., 2019**

A meeting was convened on 11<sup>th</sup> Jan., 2019 at 2.20 pm in meeting room. Following members of IQAC were present:

Prof (Dr) D P Patil	Prof S. A. Ahirrao
Prof (Dr) A. B. Saner	Prof N. L. Bhirud
Prof. (Dr.) A. S. Dube	Mr. G. B. Shelke
Prof (Dr) M D Pasarkar	Prof. (Dr.) P. I. Patil
Prof (Dr) K C Nalavade	Mr. Sanil Mohan Pawar
Prof K.T. Phalak	Mr. Akshay Gangurde
Prof H. R. Kulkarni	Mr. Pravin Baburao Mohane
Prof. K. L. Bidkar	Mr. Pramod Attarde
Mr. Suryakant Purkar	

Meeting commenced with welcome to all members by Prof. (Dr.) A. B. Saner, IQAC in-charge and following points were discussed:

1. Review of previous meeting: A review of previous meeting was taken and endorsed as correct.
2. Stake-holder Feedback: Principal Dr. D. P. Patil Sir had raised the point to take stakeholder's feedback from employer, students, parents, alumni and teachers for the curriculum design and it's effective delivery through different teaching methodologies for outcome based teaching-learning.
3. Continuous Internal Evaluation: It was discussed that head of the department have to run the academics as per the academic calendar and adhere to syllabus coverage, unit tests schedule, continuous assessment of laboratory work done by the students, etc to improve the student's academic performance.
4. Research paper publication: It was unanimously decided to motivate the faculty members to publish and present the research paper National and International level in UGC recognized and peer reviewed journals.
5. Faculty Quality Improvement and assessment: Dean Academics had raised the point of improvement in quality of our faculties by deputing the teaching staff to attend the Seminars, Workshops and Conferences, STTPs etc. It was also discussed to motivate the teaching staff to appear for NPTEL certificate courses, conducted by IITs which will be a value addition to enhance the knowledge and confidence of the teachers.



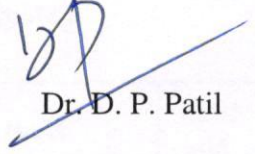
6. Academic review by IQAC: It was decided that Academic review by IQAC will be conducted in the month of March 2019.

The meeting concluded at 3.45 pm with vote of thanks by Dr. A. B. Saner, IQAC Coordinator.



Dr. A. B. Saner

IQAC Coordinator



Dr. D. P. Patil

Principal

**Copy to:**

1. Governing Body
2. College Development Cell
3. Dean Project
4. Dean Research
5. All Heads of Department
6. Dean Academic
7. Office Superintend



### Action Taken and Compliance Report

(Meeting of IQAC dated 11<sup>th</sup> Jan., 2019 Semester II - 2018-19)

Item No.	Item	Actionable point	Responsible Persons	Compliance
1	Review of previous meeting	Review e content developed	IQAC members	Partially Done
2	Stakeholder Feed-back.	Stakeholder feedback to be taken	All Heads	Done
3	Continuous Internal Evaluation	To conduct unit tests Assessment of practical work	All heads, AMC, AQARC	Done
4	Research papers Publication	To motivate Faculty members to published Research papers	All heads and Faculty members	106 faculty members
5	Faculty Quality Improvement and assessment.	To participate and present papers at different seminar conferences, and competitions, NPTEL course	All heads, AMC, AQARC	Done
6	Academic review by IQAC	Monitor Lectures and practical conducted, Test conducted, syllabus covered, CIE done	All heads, AMC, AQARC	Done



Prof. (Dr.) A. B. Saner

IQAC Coordinator



Prof. (Dr.) D.P. Patil

Principal

**NOTICE**

**NOTICE OF IOAC MEETING**

The meeting of Internal Quality Assurance Cell (QAC) members of Sandip Institute of Engineering and Management, Nashik will be held on **10<sup>th</sup> April, 2019 at 3:00 pm** in Principal Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Review of the action taken on discussion in previous meeting
2. Academic audit.
3. Skill Development programs for teachers.
4. Add-on courses for students.
5. Certificate courses for students.
6. Procurement of library resources.



Prof. (Dr.) A. B. Saner

IQAC Coordinator



Prof. (Dr.) D.P. Patil

Principal

Copy to:

1. Governing Body
2. College Development Cell
3. Campus director.
4. Research
5. Heads of Department
6. Dean - Academic
7. Office Superintendent



**MINUTES OF MEETING**  
**IQAC Meeting Dated 10<sup>th</sup> April, 2019**

A meeting convened on 10<sup>th</sup> April, 2019 at 3:10 pm in meeting room. Following members of IQAC were present:

Prof (Dr) D P Patil	Prof. S. A. Ahirrao
Prof (Dr) A. B. Saner	Prof N. L. Bhirud
Prof. (Dr.) A. S. Dube	Mr. G. B. Shelke
Prof (Dr) M D Pasarkar	Prof. (Dr.) P. I. Patil
Prof (Dr) K C Nalavade	Mr. Sanil Mohan Pawar
Prof K.T. Phalak	Mr. Akshay Gangurde
Prof H. R. Kulkarni	Mr. Pravin Baburao Mohane
Prof K. L. Bidkar	Mr. Pramod Attarde
Mr. Suryakant Purkar	

Meeting commenced with welcome to all members by Prof. (Dr.) A. B. Saner, IQAC In-charge and following points were discussed:

**1. Review of the action taken on discussion in previous meeting**

A review was taken on action taken report during the semester and the further following points were discussed.

**2. Academic audit**

Academic audit was conducted by Dean, academics and for further improvements some guidelines were given by Principal sir.

**3. Skill Development programs for teachers:**

It was suggested by Prof. (Dr.) K. C. Nalawade, that skill development programs for teacher should be implemented in the institute. Example: Training on coding languages.

**4. Add-on courses for students**

Add on courses addressing the gaps in the curriculum or to address the industry needs should be conducted for students and the respective departments.

## 5. Certificate courses for students

Some certificate courses beyond the curriculum should be planned for students as suggested by Dr. A. S. Dube.

## 6. Procurement of library resources:

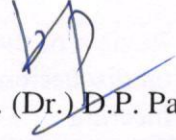
Required E-journals and printed journals, reference books and text books should be procured.

The meeting concluded at 4.30 pm with vote of thanks by Dr. A. B. Saner, IQAC Coordinator.



Prof. (Dr.) A. B. Saner

IQAC Coordinator



Prof. (Dr.) D.P. Patil

Principal

### Copy to:

1. Governing Body
2. College Development Cell
3. Campus director.
4. Dean, Research
5. All Heads of Department
6. Dean, Academic
7. Office Superintendent





Ref No: SIEM/IQAC/18-19

Date: 10/04/ 2019

### Action Taken and Compliance Report

(Meeting of IQAC dated 10/04/2019, Semester II - 2018-19)

Item No.	Item	Actionable point	Responsible Persons	Compliance
1	Review of the action taken on discussion of previous meeting	Review	IQAC members	Partially Done
2	Academic audit	Academic audit conducted for all departments	Dean Academic	Done
3	Skill Development programs for teachers	To organize different skills development programs	All Heads, NSS and TPO	Partially Completed
4	Add-on courses for students	To conduct Add-on courses for students.	All Heads	Partially Done
5	Certificate courses for students	To Certificate courses for students	All Heads	Partially Done
6	Procurement of library resources	Submission of Budget for academic year 2019-20	Librarian	Partially Done



Prof. (Dr.) A. B. Saner

IQAC Coordinator



Prof. (Dr.) D.P. Patil

Principal