



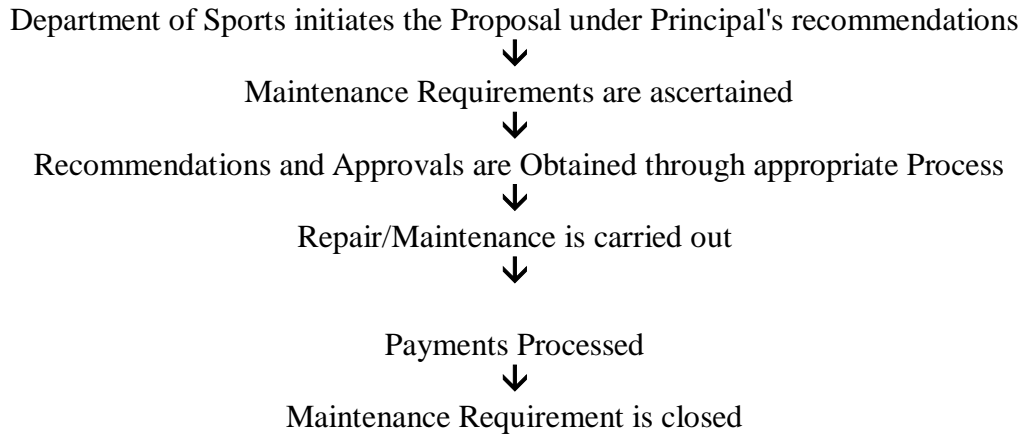
SF/SIEM/Nk/Policy Corres/

Nov 2017

### Sports Equipment/Play Ground Repair Maintenance

The Director Physical Education and Sports submits the maintenance requirement of equipment and the play ground to Principal through Dean Admin. If only service is involved and charges below Rs.5000/-, under approving authority's signature the same could be completed. If any of the purchases are involved and even service cost is exceeding Rs.5000/- it is to be processed through the CPC [Central Purchase Committee]. Necessary Hon Management approvals are to be obtained at all desired stages. The Maintenance is carried out and the bills are settled. The Director Physical Education and Sports is responsible for entire process.

#### Flow Chart



Prof PI Patil  
Mentor  
Sandip Foundation