

Sandip Foundation's
Sandip Institute of Engineering & Management

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FOUNDATION

Dt.: 21/09/2022

Minutes of the Meeting

Minutes of the meeting of IQAC held on 20th September 2022 at 1.00 p.m. in SIEM Board Room

Conduct of the Meeting: The IQAC Meeting of internal members was conducted on 20th September 2022 at 1.00 in SIEM Board Room with the following agenda:

Agenda of the Meeting

1. To discuss the Curricular Aspects of the Academic programs and suggest improvements (Criteria I – Curricular Aspects)
2. To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation (Criteria II – Teaching – Learning and Evaluation)
3. To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments (Criteria VI - Governance, Leadership and Management)
4. To discuss the innovations introduced during this academic year which have created a positive impact on the functioning of the Institution (Criteria VII – Institutional Values and Best Practices)
5. Any other point with permission of the chair

The following members were present for the meeting:

<u>S.N.</u>	<u>Particulars</u>	<u>Name</u>
1	Chairperson: Head of Institution	Dr. D.P.Patil
2	IQAC Coordinator	Dr. L. K. Toke
3	Member of Management	Prof. PramodKarole
4	Dean, Academics	Dr. N.L. Bhirud
5	Faculty	Dr. A.S.Dube Dr. K. A. Shirsath Prof. KetanSalunkhe Prof. K.C.Muley Prof. Y.R. Risodkar Prof. R.J. Nayak
6	Coordinators	Dr. G.N.Shelke- Mechanical Prof.R.N.Patil- Civil Engg Prof. M.K.Sangole- EXTC Prof.R.K.Zha- Electrical Prof.M.V.Korade- Computer Prof.MohsinKhatik- ESH

Welcome address by Chairperson: The IQAC chairperson, Dr. D.P. Patil, welcomed all committee members and meeting.

The Chairperson addressed agenda 1 to 4. The following points were discussed under these 4 agenda:

Agenda No: 1: Members were briefed about the Pre-requisites and Advanced Bridge Courses which were offered through E-Learning Platforms like Springboard, NPTEL, Coursera etc., However, Dr. Toke added that the response and interests from students are low, members were advised to identify basic course for S.E., Industry oriented courses for T.E., Placement oriented courses for B.E. as a part of NAAC Quality Education. F.E. In charge, Mrs. R. J. Nayak mentioned about the activities being planned for F.E. students with respect to Hobby Club such as group learning, yoga, sports and meditation activities, etc

Agenda No: 2: Dr. N.L. Bhirud explained the innovative practices adopted by the institute in Teaching, Learning and Evaluation. These practices are uniformly conducted by all departments of the institute which includes 1 week foundation programme for FE Students and tutorial/ remedial lectures for slow learners. She also discussed about the practice of revising the content of the lecture at the end of a particular week and conducting extra sessions for slow learners on Saturdays. Mr. Mahesh Korade highlighted about the use of Google Classroom and Flipped Classroom. Furthermore, quality initiatives should be implemented by Head of Department for enhancing classroom teaching, internship, certifications and overall student development.

Agenda No: 3: Dr. D. P. Patil talked about the ongoing and future infrastructure developments. He also mentioned the starting of new canteen and procurement of new buses for transport. A seminar hall of 200 capacities is also added on the third floor in computer department. Additional indoor game area is planned on the third floor for students and staff members. Apart from the existing ones additional Boys & Girls Common Room is being planned on third floor. Mr. R.N.Patil mentioned that the institute has the best infrastructure amongst various engineering institutes he has visited. All the points mentioned by the Principal were noted down by the members.

Agenda No. 4: Dr. Shirsath suggested that SIEM should be solution provider to nearby villages by solving socially relevant problems to which Dr. Dubey replied that BE students of Mechanical dept. are providing help to Aanathashram near to Institute. All Heads of the Departments thanked with their concluding points. Dr. Toke thanked all present in the meeting on behalf of the IQAC team.


Dr. L. K. Toke
IQAC Coordinator


Dr. D. P. Patil
Principal, SIEM